



## Long-Term Facilities Maintenance (LTFM) Calendar January 1, 2025 through January 6, 2026

Date	Description
January 1, 2025	Facilities Age and Square Footage <b>Deadline</b> for New Buildings to be inspected/occupied for inclusion on FY 2025 Report for FY 2027 – was due December 16, 2024.
January 6, 2025	<b>Deadline:</b> Last day for districts to submit appeal/additional information for FY 24 LTFM Reconciliation Process (see: similar dates for future fiscal year LTFM Reconciliations).
Mid to Late April, 2025 and forward	Health and Safety Data Submissions website available for FY 25 FY 26 and FY 27 entries For User Name and Password: <a href="mailto:Sarah.C.Miller@state.mn.us">Sarah.C.Miller@state.mn.us</a>
Mid to Late May, 2025	FY 27 LTFM Ten-Year Plan documentation posted on the LTFM webpage ( <b>after current Legislative Session concludes</b> ). <b>Notification Memo</b> to Superintendent's/Business Managers of <b>LTFM program</b> process for current fiscal year (FY). Directs schools to LTFM webpage for statutory required documentation, guidance and <b>statutory submission deadline of July 31</b> .

Date	Description
June, 2025	<b>Checklist:</b> Have you scheduled the <i>School Board Meeting</i> to review and approve the FY 27 LTFM Ten-Year Plan due <b>July 31, 2025</b> ?
Mid-July 2025	<b>Second Reminder</b> to Superintendent's Mailing/Business Manager's List Serv – <b>LTFM deadline July 31, 2025.</b>
<b>July 31, 2025</b>	<b>Statutory deadline</b> (Minn. Stat. 123B.595[2024] for filing <b>FY 27 LTFM Ten-Year Plan</b> ).
July – September 2025	Ongoing review and approval of FY 27 LTFM Ten-Year plan documentation.
August 2024 – June 2025	Ongoing <b>FY 26 LTFM Ten-Year Plan for Project Revisions</b> – Majority are sale of bonds.
September 8, 2025	<b>Deadline for MDE to certify levy limitations</b> to school districts. Levy limit reruns will continue through September 30.
September 15, 2025	<b>Deadline</b> to adjust the 2025 Payable 2026 maximum costs for <b>Health and Safety projects on the Health and Safety website for timely inclusion on levy for FY 2027.</b>
September 30, 2025	<b>Deadline</b> for school districts to submit levy data 25PAY26 for FY 27 changes to MDE.
October 7, 2025	<b>Deadline</b> for 25PAY26 Levy Extensions for FY 27
Mid October, 2025	Facilities Age and Square Footage Reporting Announcement – <b>due December 15, 2025</b>
November 6, 2025	<b>First Preliminary Review</b> – FY 25 Approved vs. UFARS Costs Reconciliation Report issued to districts using submitted UFARS data and currently approved revenue and project costs. The LTFM 24 – 25 Aid Entitlement pdf Report is also available for preliminary review on the Minnesota Funding and Reporting (MFR) webpage under the “Aid Entitlement” category for 24-25.

Date	Description
<b>November 30, 2025</b>	Due date for Final, Audited UFARS Financial Data Submission (Minnesota Statutes 2024, section 123B.77). <b>See December 1, 2025 calendar date below.</b>
<b>December 1, 2025</b>	Due date for Audited Final UFARS Data Submissions (Statutory deadline of November 30, 2025 falls on a weekend, so the next business day is Monday, December 1, 2025 (Minn. Stat. 474A.025[2024])).
<b>December 4, 2025</b>	<b>Second Preliminary Review</b> - a revised 1) FY 2025 LTFM Approved-UFARS Cost Reconciliation Report and 2) 24-25 LTFM Aid Entitlement Report will be available to districts using final audited UFARS data and any updated revenue and approved project costs.
<b>December 11, 2025</b>	Last day for districts to modify approval of FY 2025 Health and Safety projects on the Health and Safety data submissions website. All projects identified after this date for work claimed in FY 2025 will not be honored and processed.
<b>December 15, 2025</b>	<b>Deadline</b> for FY 2026 Facilities Age and Square Footage Reporting.
<b>December 18, 2025</b>	<b>Final Review notice</b> sent for review and approvals of the FY 2025 LTFM Approved vs. UFARS Cost Reconciliation Report and 24-25 LTFM Aid Entitlement Report. Last day to submit an appeal is January 5, 2026 <b>(See January 5, 2026 calendar date below).</b>
<b>January 1, 2026</b>	Facilities Age and Square Footage <b>Deadline</b> for New Buildings to be inspected/occupied for inclusion on FY 2026 Report for FY 2028 – was due December 15, 2025.
<b>January 5, 2026</b>	<b>Deadline:</b> Last day for districts to submit appeal/additional information for FY 25 LTFM Reconciliation Process (see: similar dates for future fiscal year LTFM Reconciliations).